



Your dream wedding...from down to earth  
to out of this world.

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# Wedding Planning Checklist

## 12 (+) Months Before the Wedding

- Announce Engagement
- Set the Date
- Determine Wedding Style
- Determine Wedding Budget
- Decide Payment
- Throw an Engagement Party
- Hire a Planner
- Book Ceremony & Reception Venues
- Create Website

## 10-11 Months Before the Wedding

- Book Officiant
- Book Caterer
- Book Florist
- Book Photographer/Videographer
- Book Entertainment
- Begin Writing Guestlist
- Ask Friends & Family to be Attendants

## 8-9 Months Before the Wedding

- Send Save the Date Cards
- Shop Wedding Gown & Bridal Accessories
- Select Bridesmaids Dresses
- Determine Menu
- Book Ceremony Musicians
- Plan Ceremony & Reception Music

## 6-7 Months Before the Wedding

- Book Cake Baker
- Book Transportation
- Create Gift Registry
- Reserve Room Blocks
- Have Mothers Select Dresses
- Have Engagement Photos Taken

## 5 Months Before the Wedding

- Select Wedding Bands
- Make Honeymoon Arrangements
- Select Men's Formalwear
- Reserve Wedding Rentals
- Order Stationary

## 4 Months Before the Wedding

- Make Appointment with Planner
- Finalize Guestlist
- Finalize Menu with Caterer

- Create Maps for Out of Town Guests
- Order Cake
- Select "Wedding Helpers"
- Book Bridal Suite

## 3 Months Before the Wedding

- Mail Invitations
- Book Hairstylist & MUA
- Finalize Rehearsal Dinner
- Review Musical Selections
- Make Appointment with Florist
- Check Requirements for Marriage License
- Finalize Honeymoon Plans

## 2 Months Before the Wedding

- Contact All Vendors
- Begin Recording Invitation Acceptances & Regrets
- Prepare Information Packets

## 7 Weeks Before the Wedding

- Finalize Reception Details
- Make Appointment with Planner
- Have Formal Bridal Portraits Taken

## 6 Weeks Before the Wedding

- Confirm Rehearsal Date & Time
- Finalize Ceremony Music
- Finalize Ceremony & Reception Floor Plan
- Have Wedding Gown Fitting
- Order Favors

## 5 Weeks Before the Wedding

- Buy Gifts for Attendants
- Buy Wedding Accessory Items
- Make Appointment with Hair Stylist & Makeup Artist
- Approve Attendants Accessories
- Finalize Ceremony with Officiant
- Finalize Seating Plan
- Have Gown Fitting
- Write Place Cards for the Reception
- Plan Receiving Line

## 3 Weeks Before the Wedding

- Obtain Marriage License
- Provide Instructions to Videographer

- Confirm Rentals
- Provide Photographer with List of Photos to be Taken
- Confirm Flowers & Arrangements with Florist
- Send Thank You Notes
- Attend Showers Given in Your Honor
- Confirm Honeymoon Reservations

## 2 Weeks Before the Wedding

- Confirm Hotel Arrangements
- Prepare Welcome Packages
- Send Photo & Wedding Announcement to Newspaper
- Change Your Name
- Prepare Announcements to be Mailed
- Have Final Gown Fitting
- Follow Up with Guests Who Have Not RSVPed
- Meet with Planner

## 1 Week Before the Wedding

- Give Caterer Guaranteed Count
- Double Check ALL Service Providers
- Pay Balances Due
- Prepare Payments Day Of
- Host Bridesmaid Luncheon
- Attend Bachelorette Party
- Pack for Honeymoon
- Something Old Something New Something Borrowed Something Blue

## 2 Days Before the Wedding

- Check Weather
  - Lay Everything Out
  - Make Sure Cars Involved Have Gas
- ## 1 Day Before the Wedding
- Attend Rehearsal
  - Prepare if Leaving Directly for Honeymoon
  - Relax

## Day of the Wedding

- Eat a Good Breakfast
- Give Yourself Plenty of Time to Get Ready
- Enjoy the Day!!!